



रामलाल आनंद कॉलेज

दिल्ली विश्वविद्यालय
बेनिटो हुआरेज़ रोड, नई दिल्ली-110021 (इंडिया)

Ram Lal Anand College

University of Delhi
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RLA/SPLENDOUR/2025/ 10

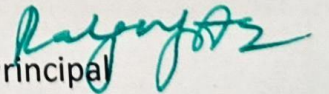
DATE: ¹³14/04/2025

Notice inviting tender

1. Online E-tender through CPP portal i.e. <https://eprocure.gov.in/eprocure/app> are invited from registered and bonafide event management Firm/company for "**Annual Cultural Festival SPLENDOUR 2025** of Ram Lal Anand College, University Of Delhi" Tentatively to be held on 24, 25 & 26 April 2025.
2. Document download: Tender documents can be downloaded from the CPPP site <https://eprocure.gov.in/eprocure/app> or college website: www.rlacollege.edu.in

Tender Fees	Rs, 5,000/- Sperate D. D. in favor of Principal Ram Lal Anand college,
Earnest Money	Rs.1,00,000/- Sperate D. D. in favor of Principal Ram Lal Anand college,
Publication date	14-04-2025
Bid submission start date	14-04-2025
Pre Bid	16-04-2025 at 11:00 AM
Bid submission end date	19-04.2025 at 5:00 PM
Scrutiny and opening of bids	21-04.2025 at 11:00 AM

3. Bid shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>
4. Tenderers/Contractors are advised to follow "instructions to the Bidders for Online Bid Submission" provided in Annexure 1 for online submission of online Bids.



Principal

Prof. Rakesh Kumar Gupta

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Check list of documents

(to be given on company letter head)

Bidder is required to fill-up this checklist and enclose along with the envelope containing the technical bid:

S.no.	Item description	Yes/no	Reference
1.	Company Profile		
2.	In-corporation Certificate		
3.	Pan Card		
4.	GST Certificate		
5.	Separate D.D. For Tender Fee and EMD		
6.	Bank Details		
7.	Balance Sheet and ITR		
8.	Work orders and Satisfactory Letter on college letterhead		
9.	An undertaking on Rs. 100 non-judicial stamp paper for declaring that the firm has not been blacklisted / debarred by any Govt. Department / Public Sector Undertaking.		
10.	Acceptance of Annexure-1		
11.	Tender Acceptance Letter		
12.	Financial Undertaking		
13.	TURNOVER CERTIFICATE		

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Annexure-1

Terms and conditions General terms and conditions to participate in the tender:

1. Tender fee of Rs. 5,000/- (non-refundable) is to be Deposited along with the technical bid by demand draft from a nationalized bank in the favour of Principal, Ram Lal Anand College. Hard copy of the same must be sent to the office of the Principal, Ram Lal Anand College, University of Delhi on or before the last date. If, hard copy of the EMD is not received during that period, the tender will be summarily rejected.
2. Earnest money of Rs.1,00,000/- (refundable without interest) is to be Deposited along with the technical bid by demand draft from a nationalized bank in the favour of Principal, Ram Lal Anand College. Hard copy of the same must be sent to the office of the Principal, Ram Lal Anand College, University of Delhi on or before the last date. If, hard copy of the EMD is not received during that period, the tender will be summarily rejected.
(EMD Exemption is not applicable.)
(Annual Turnover and Work Experience Exemption is Not Applicable.)
3. The quoted rates should be inclusive of G.S.T., transportation, tech- rider of the artist, boarding and other taxes and requirements. In case of any discrepancy/difference in the amounts indicated in figures and words, the amount in words will prevail and will be considered. The quoted rates shall remain same throughout the tenure of the contract and no revision is permissible for any reason. No extra amount will be paid apart from the work order.
4. The firms must have minimum 5 work orders of 20 lakhs or above of event management in Delhi University or its colleges / Government Institution from April 2023 to March 2025.
(The firm should have minimum average turnover of 40 lakh in the last 3 years.)
5. The firms must have minimum satisfactory letter on college letterhead of delivering at least 5 festivals in Delhi University or its colleges / Government Institution from April 2023 to March 2025.
6. The company should have a GST registration for Delhi NCR, and it should also have its registered office located in Delhi NCR, attach proof.
7. The college is not bound to choose the lowest one (L1) and has all rights to reject any quotation without assigning any reason. The college at its discretion may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order. The college also reserves the right of splitting the items within two or more contractors for placement of order. Late and delayed quotation will not be considered in any case. The quotation should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
8. Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender.

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9. It will be the responsibility of the event management company to safeguard its property and artists in the college campus.
10. Not more than one tender shall be submitted by one contractor or contractors having a business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship with one another (i.e. When one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
11. The bidder shall quote price separately for each part as specified in financial bid. The bid shall remain valid for acceptance for a period of 45 days from the date of signing of the MoU.
12. New clothes will be used in the event. The quality of the technical equipments should be as per the set government guidelines. The stage, trussing and other mentioned items in tender should be completed at least one day before the date of event.
13. Applicable law: The contract shall be governed by the laws and procedures established by the Government. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings / processing, as may be applicable upon Ram Lal Anand College, University of Delhi. All disputes are subject to exclusive jurisdiction of competent court and forum in New Delhi, India only.
14. **Payment terms:** Payment will be made in the following way:
 - 50% of the total payment shall be made via NEFT/RTGS after signing of mou.
 - 40% of the total payment shall be made via NEFT/RTGS on day 1 of the event after setup is done.
 - 10% of the total payment shall be made via NEFT/RTGS after submitting all the bills and required documents.
15. The event management company shall be liable for refund all cost incurred in organizing the event in case the artists on any day does not show up for the performance.
16. If the bidder documents is found to be fake, the college has the right to forfeit their EMD and take other legal steps like black list them from participating in other government and institutions tender.

Only technically qualified bidders will be eligible for financial bid opening.

Signature with company seal and stamp

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Annexure-2: Technical bid

Documents Required for Technical Qualification

*documents should be self-attested or digitally signed

1. Work profile of the company.
2. In-incorporation certificate of the firm shall be submitted.
3. Pan card
4. GST Registration Certificate
5. Separate D.D. for Tender Fee & EMD
6. Bank Details/ Cancelled Cheque
7. The firm should have minimum average turnover of 40 lakh in the last 3 years.
 - A. Audited Balance Sheet with Turnover 2023-2024 UDIN No
 - B. ITR of last 3 years
8. The firms must have minimum 5 work order of 20 lakhs or above of event management in Delhi University or Government Institution from April 2023 to March 2025.
9. The firms must have minimum satisfactory letter on college letterhead of delivering at least 5 festivals in Delhi University or Government Institution from April 2023 to March 2025
10. The company should have a GST Registration for Delhi NCR, and it should also have its registered office located in Delhi NCR, attach proof.
11. An undertaking on Rs. 100 non-judicial stamp paper for declaring that the firm has not been blacklisted / debarred by any Govt. Department / Public Sector Undertaking.
12. Acceptance of annexure-1 on company letterhead
13. Tender Acceptance Letter
14. Financial Bid Undertaking

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Tender Acceptance Letter

(To be given on company letter head)

To,
The principal

Subject: Acceptance in respect of terms & conditions tender
reference no:
Name of the tender:

Respected,

I/we have downloaded the tender document(s) for the above mentioned 'tender/ work' from CPPP Portal/College Website.

I/we hereby certify that we have read all the terms and conditions of Tender Document (including all annexures(s), etc.) which are part of the contract and we shall abide by all terms & conditions contained therein.

The corrigendum(s) issued from time to time by your department/organization too has also been taken into consideration, while submitting this acceptance letter.

I/we hereby unconditionally accept all the terms and conditions mentioned in this tender document and corrigendum(s) in its totality/entirety.

I/we do hereby declare that our firm has not been blacklisted / debarred by any govt. Department / public sector undertaking.

I / we do hereby declare that our firm does not have any relative in the college.

I/we certify that all information furnished by our firm is true and correct and in the event the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

Signature with company seal and stamp

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Financial Bid Undertaking

(to be given on company letter head)

From: (full name and address of the bidder)

To,

Dear sir/madam,

I submit the price bid for **SPLENDOUR 2025 at Ram Lal Anand College, DU** and related activities as envisaged in the bid document.

I have thoroughly examined and understood all the terms and conditions as contained in the bid document, and agree to abide by them.

I offer to work at the rates as indicated in the financial bid, inclusive of all applicable taxes.

I hereby declare that price quoted in the financial bid are of the **SPLENDOUR 2025 at Ram Lal Anand College, DU** as specified in the technical bid, meeting all the specifications and parameters of technical specifications as given in the tender document.

Yours faithfully,

name

Signature

company stamp

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Annexure-3 (requirements)

Sl. No.	Item Description	Quantity	Units	Rate
1	Annual Cultural Festival SPLENDOUR 2025 of Ram Lal Anand College, University of Delhi Tentatively to be held on 24, 25 & 26 April 2025.			
2	MAIN STAGE (SOUND, LIGHT AND LED WALL) for 3 Days			
2.01	Line array (Vtx a12 / JBL)	16.00	Nos	
2.02	Base (B 28 / JBL)	12.00	Nos	
2.03	Monitor (JBL)	10.00	Nos	
2.04	Side fill (RCF only)	8.00	Nos	
2.05	In ear monitor (Sennheiser)	10.00	Nos	
2.06	Di units	6.00	Nos	
2.07	Podium mic	2.00	Nos	
2.08	Corded mic kit	12.00	Nos	
2.09	Mic stands	12.00	Nos	
2.10	Cordless mic kit (Shure)	6.00	Nos	
2.11	Drum mic kit (Shure) 5 Pcs Kit	1.00	Nos	
2.12	Drum kit (Pearl or tama)	1.00	Nos	
2.13	Guitar amp (Marshall)	1.00	Nos	
2.14	Bass amp (Fender)	1.00	Nos	
2.15	Keyboard amp (Roland kc 500)	1.00	Nos	
2.16	Pioneer (nexus 2)	1.00	Nos	
2.17	Djm 900 nexus	1.00	Nos	
2.18	LED wall p4 only (Main stage 50x10, front display and side wing - left and right and center live performance)	500.00	sq feet	

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2.19	Truss box (60*48 size) for 4 Side	4.00	Side	
2.20	Sharpie	22.00	Nos	
2.21	Blinder	4.00	Nos	
2.22	Spots	1.00	Nos	
2.23	Rgbw wash	55.00	Nos	
2.24	4 eyed molefays 1kw each-	4.00	Nos	
2.25	Kit box levitates	4.00	Nos	
2.26	Truss with spider legs for safety	4.00	Nos	
2.27	Aluminium beams	4.00	Nos	
2.28	Smoke machine	2.00	Nos	
2.29	Digital mixer (SD 10)	1.00	Nos	
2.30	Gate compressor	2.00	Nos	
2.31	Effect rack	1.00	Nos	
2.32	All leads	20.00	Nos	
2.33	Crossovers	1.00	Nos	
2.34	Digital light controller (Pearl AVL PRO)	1.00	Nos	
2.35	Dimmer packs	1.00	Nos	
2.36	Sound engineer	1.00	Nos	
2.37	Light engineer	1.00	Nos	
3	Activity area (sound and light) for 3 Days			
3.01	Stage (Stage and carpeting) 12 x 12 Sq.Ft.	144.00	Nos	
3.02	Top (JBL SRX series)	6.00	Nos	
3.03	Monitor (JBL SRX series)	4.00	Nos	
3.04	Corded mic kit	1.00	Nos	
3.05	Mic stands	8.00	Nos	
3.06	Cordless mic kit	9.00	Nos	
3.07	Digital mixer 18 channel	1.00	Nos	
3.08	Effect rack	1.00	Nos	
3.09	All leads	20.00	Nos	
3.10	Sound engineer	1.00	Nos	

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3.11	T stand light	2.00	Nos	
3.12	Par can	12.00	Nos	
3.13	Follow spots	1.00	Nos	
4	<u>Stage and tenting work</u> for 3 Days			
4.01	Stage and ramp [(40*36) Main stage]	1440.00	Sq.ft	
4.02	Stage wooden frame black masking [(40*36) Main stage]	1440.00	Sq.ft	
4.03	Carpet on stage grey only [(40*36) Main stage]	1440.00	Sq.ft	
4.04	Stage covering [(40*36) Theme colours drapes main stage]	1440.00	Sq.ft	
4.05	Draping [(As per requirement) Office gate] 120x60	7200.00	Sq.ft	
4.06	Draping Near front parking	400.00	Ft	
4.07	VIP sofa with Table (2 Seater)	15.00	Nos	
4.08	Chairs with cover	100.00	Nos	
4.09	Carpeting under sofa and chair [(60x40 size) Red – main stage]	2400.00	Sq.ft	
4.1	Mats	500.00	Mtrs.	
4.11	Stalls - 2 tabel and 2 chair each stall with power point and Light [(20 (15*15)) Main stage ground]	20.00	Nos	
4.12	Black stall and light and drapping [(30*15)]	1.00	Nos	
4.13	Green room with tabel chairs [(10*10) Main stage and mini stage]	2.00	Nos	
4.14	May pole draps (for street play) [(60*60 ft) lawns]	3600.00	ft.	
4.15	Black masking [(500 running ft) Main stage area]	500.00	ft	
5	<u>Flower and light décor</u> for 3 Days			
5.01	Fresh flower decor using marigold, jasmine, orchid, rose, sunflower, african daisy, lily [(1 kg Each = 7 Kg) Main stage, activity area, main gate, principal office, college building front-30 feet]	7.00	Kg	
5.02	Flowers for lamp [(2 kg) Décor]	2.00	Kg	
5.03	Rice light [(500) College tress and walls]	500.00	Nos	
5.04	Led par can light decor [(80) College building]	80.00	Nos	
5.05	Drapes whole college and may pole drapes [(2000 feet) Whole college]	2000.00	ft	
5.06	Globe light decor from parking till principal office pathway [(350 approx) Pathway]	350.00	Nos	
6	<u>Security</u>			
6.01	Mojo barricading layering stage, main gate-staff/students (600 running feet) For 3 Days	600.00	feet	
6.02	Bouncers Day 1 (15 Male & 5 Female)	20.00	Nos	

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6.03	Bouncers Day 2 (15 Male & 5 Female)	20.00	Nos	
6.04	Bouncers Day 3 (20 Male & 10 Female)	30.00	Nos	
6.05	Walky- talky For 3 Days	25.00	Nos	
7	Camera for 3 Days			
7.01	Photography candid and traditional (Whole event)	2.00	Nos	
7.02	Videography and live performance (Whole event)	1.00	Nos	
7.03	Drone videography (College events and whole day main stage) Editing of raw data After show reel and data	1.00	Nos	
7.04	CCTV	10.00	Nos	
8	Special effects for 3 Days			
8.01	Pyro (On inauguration On event conclusion Same for other 2 days)	12.00	Nos	
8.02	Confetti blast (On inauguration On event conclusion Same for other 2 days)	12.00	Nos	
8.03	Low fog (Various events from 9 to 7 pm)	2.00	Nos	
8.04	Co2 jet (45kg each cylinder)	6.00	Pair	
8.05	Confetti blower jumbo (2 Each day)	6.00	Nos	
8.06	Mines (40 Each day)	120.00	Nos	
8.07	Ribbon shot (24 Each day)	72.00	Nos	
9	Note:- whatever items are listed under production in the tender, we will take all of them on the event day. Every single item mentioned in the element sheet for production must be provide. So, bidders are requested to carefully read the tender and quote their rates accordingly. On the day of the event, we will cross – check all production items.) This is applicable to all the items mentioned in <u>Annexure-3</u>			
10	<u>For the Star Artists</u> For the star artist Bidders are requested to quote the price of the artists below including hospitality and taxes with their availability on their letter head.			
10.01	Day -1) Dj suitup (instagram @djsuitup)	1.00	Nos	
10.02	Day-2) Shiva Choudhary (instagram @shivachoudharyofficial) and Pawan Singh (if budget allowed) (instagram @ singhpawan999)	1.00	Nos	

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10.03	Day -3) Papon (instagram @paponmusic) Bollywood Singer Minimum 1.30 Hrs of stage performance	1.00	Nos	
11	Note : - We require only the artist whose name we have mentioned. No other artist will be acceptable. Sponsored artists and suggested alternatives are strictly not allowed. The college will have the right to orgnaized or not any of the events as mentioned on day 1 and day 2.			
Total in Figures				